

Plan Presentation Instructions

For the plan presentation, your team must give a short overview of your project.

- **What's your project all about?** The purpose of the presentation is to share with the rest of the class what your team's project is about.
- **Make it interesting!** You must emphasize the most interesting aspects of the project. For example, if the UI is particularly interesting, the walk the class through some key UI sketches. If the architecture is interesting, then walk the class through key architectural diagrams. Whatever you choose, the audience must feel like they understand your project and why it's interesting.
- **We know nothing!** Treat the audience as though they know nothing of your project and its business domain. Explain your project at level that they can understand. Beware of domain-specific jargon that your average CS student doesn't know about.
- **You have 8 minutes!** To fit all the teams into one lecture, you must limit your talk to 8 minutes. This is a hard limit, and you will be penalized if you go over it.
- **Minimal Q&A.** Due to the time constraints, the audience will be permitted only to ask clarifying questions.
- **Use PowerPoint!** Given the limited time constraints, you must use PowerPoint slides (as opposed to any sort of live demo). For those of you without Microsoft, you can use Google Presentations and "Download As" PowerPoint.
- **Send me your slides ahead of time!** Because of the cramped schedule, I will need you to send your slides to the TAs and me the day (or night) before the presentations. That way, I can have them all ready to go on the desktop computer, and you won't need to waste time setting up.
- **Only one presenter.** Choose one team member to present. Assume that each person on the team will have to present at some point, so plan to rotate presenters as the course moves along.
- **Everyone on stage.** As a show of solidarity and support for your presenter, all team members must sit at the front of the class during the presentation. (I will provide chairs.)
- **Did I mention that time will be tight?** It's bears repeating that time for these presentations will be tight, so I will greatly appreciate your cooperation in keeping within your time limits and in efficiently changing over between talks. :-)